



When attempting to enter large numbers of competitors for your club please use the Team Declaration button. This allows any team manager or club to add large numbers of athletes and make one payment for those entries.

You can enter by age group, by gender or in any random order.

<b>19TH WELSH CROSS COUNTRY CHAMPIC</b> eam Entries	ONSHIPS 2024 - 17 FEB 2	024	
Feams manageable by you	Lookup club	ENTER	DOWNLOADS -
Clubs entered: 7	GBR / R1973 - swansea city council staff -		
100: 1st Med Regt	GBR / SWAN - Swansea		EDIT
ANT: Afan Nedd Tawe Schools District	GBR / R1974 - Swansea	VIEW	EDIT
ANT: Antigua and Barbuda National Team	Striders	VIEW	EDIT

After clicking the TEAM DECLARATION button you will see this window appear and a blank page, in the **'Lookup club...'** option. Start to add your club name, (Swansea Harriers are used for this example) and no data shown after this part will be used for the event, unless entered by the club. Once a few letters of your club are entered a drop list appears, please then select your club name and click ENTER.

## Welsh Cross-Country Championships 2024

Bulk Entry help guide.



Team 'SWAN' can now assign athletes to the competition

#### Competition entries for Swansea Harriers

119TH WELSH CROSS COUNTRY CHAMPIONSHIPS 2024 - 17 FEB 2024

Swansea	Harriers
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ELETE ALL ×				SYNC	WITH WELSH ATHLETICS		BASKET 🏠	~
l.56k	U13B 03 🛉	U13G 04 💠						
3.25k	Event name: F	Race 3 U13 Boys [Y7/8] 3.25k				35 of 559		
4.33k						filter		×
5.22k	Assigned	Paid?	0/00		Name	AG	Events	
				<	Kais Al Khafaji	U13		
6.89k				$\rightarrow$	Charlie Armstrong	U13		
0.35k					Ellis Bennett	U13		
					Samuel Beynon	U13		
					Nico Ciaburri	U13		
					Bo Cuthbertson	U13		
					Jacob Davies	U13		
					Macsen Davies	U13		
					Tom Davies	U13		
					Zachary De Vall	U13		
					Jegan Diouf	U13		
					Jack Griffiths	U13		

You will see a green bar at the top of the new window stating Team `SWAN` can now assign athletes to the competition. You will also see on the left of the image all distances per race. Also, you will see age groups linked to each distance, and on the right, a list names to select from. At the moment you can see only U13B names and those registered, any non-registered athlete will not appear on this list. It is automated from Trinity (Welsh Athletics registration system) after club secretary updates. NO **ATHLETE** can be entered twice, any athletes entered as an individual or by a team manager, coach, parent will be shaded out and alongside their name you will see an exclamation mark showing they are entered by another person.



To Add athletes to any age group you click on their name, highlighting the name and then click the left arrow.

Team 'SWAN' can not	hassign athletes to th	he competition						
Competition entries for S		IPIONSHIPS 2024 - 17 F	-EB 2024					
Swansea Harriers								
DELETE ALL ×		$\mathbf{N}$	SYNC	WITH WELSH ATHLETICS	CONTINUE	то ва	sket 쉾	~
1.56k	U13B 03 🛉	U13G 04 🛊						
3.25k	Event name: Rac	ce 3 U13 Boys [Y7/8] 3.25			66 of 107	79		
4.33k					filter		×	
5.22k	Assigned	Paid?	0/0	Name	Cat	AG	Events	
			<b>₩</b> €	Kais Al Khafaji	U13B	U13		
6.89k			$\rightarrow$	Charlie Armstrong	U13B	U13		
10.35k				Ellis Bennett	U13B	U13		
				Samuel Beynon	U13B	U13		
				Morgan Bond	U13B	U13		
				Nico Ciaburri	U13B	U13		
				Nathan Cox	U13B	U13		
				Bo Cuthbertson	U13B	U13		
				Matthew Davidge	U13B	U13		
				Harry Davies	U13B	U13		

Repeat this for each athlete. When you select and move each athlete, the 'CONTINUE TO BASKET' turns to black text, you can stop and pay at this point or continue but don't forget to click SAVE.

### Welsh Cross-Country Championships 2024 Bulk Entry help guide.

WELSH ATHLETICS ATHLETAU CYMRU

ETE ALL X			SYNC		SH ATHLETICS	SAVE / CONTINUE T	O BASKE	т 🕁 🛛 s
6k	U13B 03 🛉	U13G 04 💠						
25k	Event name: E	Race 3 U13 Boys [Y7/8] 3.25k				66 of 1	079	
3k	Event name. P	dee 5 015 Boys [17/0] 5.25k				ER filter	r	×
22k	Assigned	Paid?	4/00		Name	Cat	AG	Events
	Ellis Bennett	×		(	Kais Al Khafaji	U13B	U13	
9k	Samuel Beyn	on 🗙		→	Charlie Armstro	ng U13B	U13	
35k	Morgan Bond	i ×			Ellis Bennett	U13B	U13	3.25k
	Nico Ciaburri	×			Samuel Beynon	U13B	U13	3.25k
					Morgan Bond	U13B	U13	3.25k
					Nico Ciaburri	U13B	U13	3.25k
					Nathan Cox	U13B	U13	
					Bo Cuthbertson	U13B	U13	

ELETE ALL ×				SYNC	WITH WELSH ATHLETICS	CONTINUE	то ва	SKET 쉾	•
1.56k	U13B 03 🛉 U13G 0	)4 💠							
3.25k 4.33k	Event name: Race 3 U1	3 Boys [Y7/8] 3.25	k		DON'T FILTER	66 of 107 filter	79	×	¢
5.22k	Assigned	Paid?	4/00		Name	Cat	AG	Events	
	Ellis Bennett	×		÷	Kais Al Khafaji	U13B	U13		
5.89k	Samuel Beynon	×		$\rightarrow$	Charlie Armstrong	U13B	U13		
0.35k	Morgan Bond	×			Ellis Bennett	U13B	U13	3.25k	
	Nico Ciaburri	×			Samuel Beynon	U13B	U13	3.25k	
					Morgan Bond	U13B	U13	3.25k	
					Nico Ciaburri	U13B	U13	3.25k	
					Nathan Cox	U13B	U13		

After clicking SAVE, the CONTINUE TO BASKET text turns back to white and a tick appears alongside.

To make a payment for these names, click the **CONTINUE TO BASKET** and the image below appears showing what the logged in person has done, and it shows the entry fee for those names. You can then click the Pay button at the bottom right to complete the process and those names are now in the event.



# My 4 entries - Darran Williams

#### DARRAN WILLIAMS'S BASKET

Paid so far: 0.00 . Basket value: 24.00. Amount due: 24.00.

#	Name	Event	Price	Status	
1	Morgan Bond	3.25k	6.00	Due: 6.00	
2	Ellis Bennett	3.25k	6.00	Due: 6.00	
3	Samuel Beynon	3.25k	6.00	Due: 6.00	
4	Nico Ciaburri	3.25k	6.00	Due: 6.00	
					All prices are in GBP
BA	ск				PAY £24.00

If you want to add more competitors, click the back button, and repeat the process until you have all the names you want to enter. Please do not enter any U11 Primary entries. They will be required to process the entry via the link supplied to the URDD Gobaith Cymru website.